

**Minutes of the Public Works Committee
October 13, 2016**

Chair Dave Swan called the meeting to order at 8:30 a.m.

Committee Members Present: Supervisors Dave Swan (Chair), Steve Whittow, Darlene Johnson, Keith Hammitt, Richard Morris, and Chuck Wood. **Absent:** Tom Schellinger.

Others Present: Legislative Policy Advisor Sarah Spaeth, Landscape Architect Nicki Jensen, Senior Civil Engineer Karen Braun, Facilities Manager Shane Waeghe, Park System Manager Steve Brunner, Director of Public Works Allison Bussler, and Citizen Daniel Oakes. Minutes Recorded by Administrative Specialist Beth Schwartz, County Board Office.

Approve Minutes of September 29, 2016

MOTION: Morris moved, second by Johnson to approve minutes of September 29, 2016. Motion carried 6-0.

Correspondence

Swan discussed the 2017-2018 Wisconsin Counties Association Legislative Agenda including investing in maintenance of the County Trunk Highway system by increasing funding for general transportation aid payments to counties, increasing funding for mass transit operating aids to reflect the growing costs for counties, maintain state funding levels for local bridge and road programs, and more.

Discuss and Consider Bid for the Accessible Fishing Pier Project at Fox Brook Park

Jenson said the contract for the base bid was awarded to Gibraltar Landscape & Construction LLC to repair erosion from fishing along the bank. Johnson asked how large the pier is, and Jenson demonstrated with maps the size of the area and the plan layout. In answer to Swan's questions, Brunner said the Department of Natural Resources (DNR) completed a study. Jenson discussed alternative bids in answer to Morris' question.

MOTION: Whittow moved, second by Johnson to approve bid for the accessible fishing pier project at Fox Brook Park. Motion carried 6-0.

Discuss and Consider Ordinance 171-O-049: Laying Out, Relocation And Improvement Of County Trunk Highway I - Beloit Road Waukesha County Project I.D. 2790-00-00 Revision Number 1

Braun discussed the revision to the already approved ordinance which requires the acquisition of certain rights of way as shown on the plat marked "Plat of Right of Way Required for Beloit Road (C.T.H. I) Project I.D. 2790-00-00, C.T.H. "ES" TO C.T.H. "O". Braun answered Swan's questions including how much money was attributed to this project, the length of the highway, and when it would begin construction. Whittow inquired about the exact location of this highway.

MOTION: Wood moved, second by Morris to approve Ordinance 171-O-049. Motion carried 6-0.

Discuss and Consider Ordinance 171-O-050: Laying Out, Relocation And Improvement Of County Trunk Highway TT West Waukesha Bypass Waukesha County Project I.D. 2788-00-22 Revision # 6

Braun discussed the sixth revision to CTH TT (West Waukesha Bypass) from STH 59 to Northview Road in the Cities of Pewaukee and Waukesha and the Town of Waukesha. Braun said owners of land were met with about the acquisition of their property in order to complete this project. In answering questions from multiple supervisors, Braun said the School District of Waukesha owns the land across the street from the acquisition in question for future development. Braun explained the appraisal process as per Swan's request.

MOTION: Morris moved, second by Hammitt to approve Ordinance 171-O-050. Motion carried 6-0.

Discuss and Consider Ordinance 171-O-051: Conveyance Of Highway Easement To The City Of Waukesha Project ID 2718-03-01 Parcel 3 CTH T At Northview Road City Of Waukesha

Braun said this easement, a parcel containing 0.309 acres exclusive of lands previously conveyed or dedicated for highway purposes, is part of safety improvement plan and done entirely by the County. This easement has the right to preserve, protect, and remove any vegetation existing on said lands and the right to plant thereon and protect any vegetation that the highway authorities may deem desirable to prevent erosion of the soil or to beautify the highway. Reserving and maintaining the rights of the County in said easement area to continue to maintain, operate, construct and reconstruct CTH T including the right to issue utility permits, post signage and construct highway and pedestrian improvements provided that exercise of these rights does not conflict with the use of the highway easement by the City of Waukesha.

MOTION: Johnson moved, second by Whittow to approve Ordinance 171-O-051. Motion carried 6-0.

Overview of Facility Operations

Waeghe provided an overview of the Facilities Management Division (FMD), which has 42 employees and receives an average of 13,200 work orders/maintenance requests per year, not including capital projects or projects under the building improvement plan. FMD is responsible for new building construction, remodels, renovations, and maintenance of 2 million plus square feet of building space including housekeeping services. Waeghe discussed the building improvement plan which includes painting, tuck point/seal/caulk building envelope, and replacement of flooring, windows, doors, mechanical equipment and roofs. He named 2016 planned projects including Health and Human Services generator power conversion, County jail boiler replacement, and replace North Prairie substation septic system.

Waeghe also discussed the Condition Assessment Module, recently purchased to work in conjunction with the Computer Aided Facility Management (CAFM) system. Training is currently ongoing as it allows the maintenance mechanics to enter real time data on building and mechanical conditions. Morris asked about skilled tradesman within FMD, and Waeghe discussed the Mechanic I, Mechanic II, and Master Electrician positions who allow FMD to handle large projects in house instead of contracting out the work. In answering Supervisors' question, Waeghe discussed specifics about the courthouse renovation project.

Executive Committee Report of October 3, 2016

Swan reported that the following items were discussed at the Executive Committee meeting:

- Discussed and considered 2017 operating budgets for UW Extension, Bridges Federated Library System, and Non-Departmental.
- Heard an update on the Waukesha County Center for Growth
- Considered Resolution 171-R-001: Adopt Five-Year Capital Projects Plan

Future Meeting Dates

- November 10, 2016 & December 8, 2016

MOTION: Morris moved, second by Johnson to adjourn the meeting at 9:56 a.m. Motion carried 6-0.

Respectfully submitted,

Richard Morris

Secretary